

# California

## Public Utilities Commission



Consumer Protection and Safety Division

License Section

Electronic Insurance Filing

User Guide

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(Use *Ctrl+Click* to follow links.)

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**CALIFORNIA PUBLIC UTILITIES COMMISSION**  
**CONSUMER PROTECTION AND SAFETY**  
**DIVISION**  
**LICENSE SECTION**

The California Public Utilities Commission (CPUC) oversees and licenses all for-hire transportation by household goods carriers (designated as “MTR”) operating wholly within California, and for-hire passenger carriers (“PSG”), with certain exemptions listed in California Public Utilities Code, Section 5353 (a) – (n). The License Section also registers not-for-hire private carriers of passengers (designated “CA”) performing transportation in vehicles capable of transporting more than 10 passengers. Please note that transportation which crosses state lines is not under CPUC jurisdiction, and may require a filing with the Federal Department of Transportation. Questions regarding which carriers of passengers require CPUC authority or registration, and what type, are answered in the publication, “Basic Information for Passenger Carriers and Applicants,” available on the Commission’s web site: <http://www.cpuc.ca.gov/PUC/transportation/>.

To use the insurance filing option, you must first register as an electronic filer with the CPUC License Section with your e-mail address, and you must be a representative of an insurance company, surety company, or an authorized California Surplus Lines Broker. Registered electronic filers may file certificates, cancellations or reinstatements, view their transmissions, print confirmations upon completion, and download reports showing policies on file and vehicles listed under insured carriers.

If you are an insurer wishing to register, or have registered with the License Section, but have not received a CPUC Transportation Carriers Insurance E-Filing account within 5 business days, please contact the CPUC License Section via email at [insuranceefilinghelp@cpuc.ca.gov](mailto:insuranceefilinghelp@cpuc.ca.gov).

# Logging In

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1. Open your Internet Explorer *version 6 or higher* web browser and point it to the following address:

<https://delaps1.cpuc.ca.gov/IMLSLogin/f?p=111:LOGIN>

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Welcome to the CPUC Secure Web Applications Login Portal

You are attempting to access secure CPUC applications. This is a sign in page with a new look. You will use your existing account information to access applications and you will only be required to sign in once.

When you sign in you agree to the following terms & conditions of use:  
<http://www.cpuc.ca.gov/PUC/aboutsite/use.htm>

Please select "Sign in" and enter your login and password.

**Forgot password**  
(Please note that you will only be able to reset password from this page.)

2. Log in to the CPUC Application Site with your assigned **Username** and personal **Password**:

## Sign In

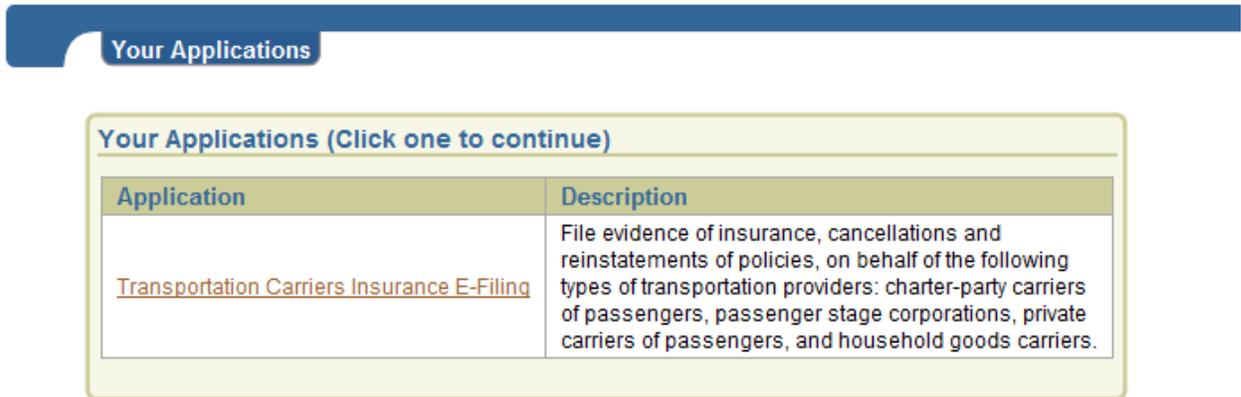
Enter your Single Sign-On user name and password to sign in

User Name

Password

Unauthorized use of this site is prohibited and may subject you to civil and criminal prosecution.

3. Under “**Your Applications**”, select the “[Transportation Carriers Insurance E-Filing](#)” link.

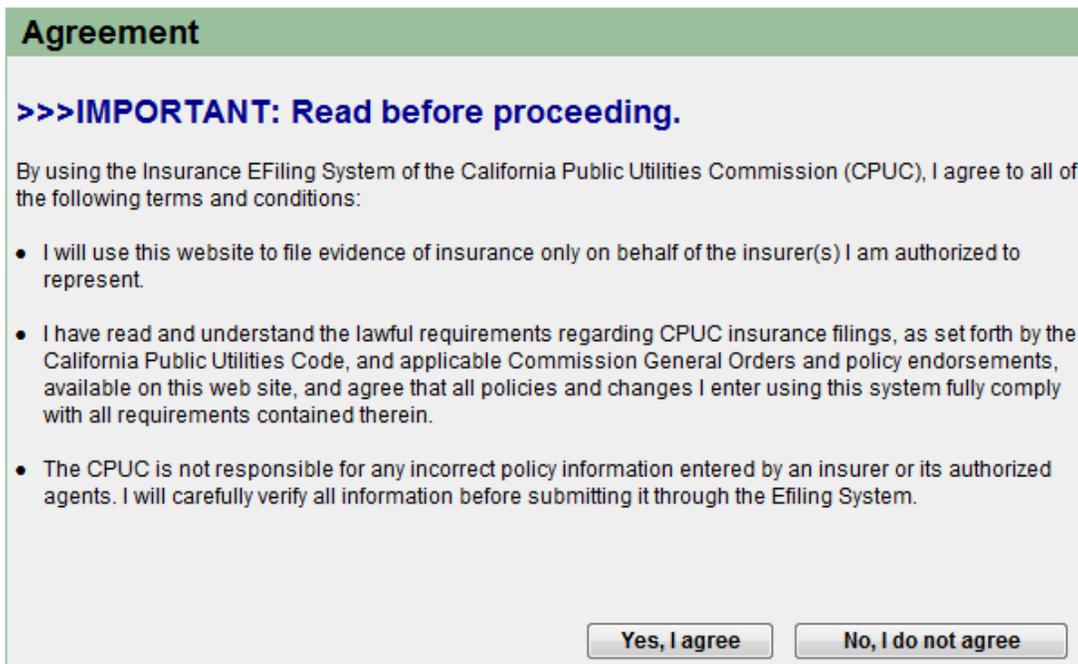


Application	Description
<a href="#">Transportation Carriers Insurance E-Filing</a>	File evidence of insurance, cancellations and reinstatements of policies, on behalf of the following types of transportation providers: charter-party carriers of passengers, passenger stage corporations, private carriers of passengers, and household goods carriers.

**Special Note:** Newly added insurers will receive a **CPUC Transportation Carriers Insurance E-Filing Username and Password**. When an insurer becomes a registered user with the CPUC License Section, a new account will be created and the insurer will receive an email with their **Transportation Carriers Insurance E-Filing Username** and temporary Password (which will need to be updated upon first login).

If you have registered with the License Section, but have not received a CPUC Transportation Carriers Insurance E-Filing Account within 5 business days, please contact the CPUC License Section via email at [insuranceefilinghelp@cpuc.ca.gov](mailto:insuranceefilinghelp@cpuc.ca.gov).

To use the system, you will be required to agree to abide by the CPUC’s General Orders and Endorsements. To do so, click “**Yes, I agree**”.



**Agreement**

**>>>IMPORTANT: Read before proceeding.**

By using the Insurance E-filing System of the California Public Utilities Commission (CPUC), I agree to all of the following terms and conditions:

- I will use this website to file evidence of insurance only on behalf of the insurer(s) I am authorized to represent.
- I have read and understand the lawful requirements regarding CPUC insurance filings, as set forth by the California Public Utilities Code, and applicable Commission General Orders and policy endorsements, available on this web site, and agree that all policies and changes I enter using this system fully comply with all requirements contained therein.
- The CPUC is not responsible for any incorrect policy information entered by an insurer or its authorized agents. I will carefully verify all information before submitting it through the E-filing System.

# Getting Started

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The Transportation Carriers Insurance E-Filing system has five main areas that are accessed by tabs:



**Insurer Information Tab:** Contains the profile of the insurance company or surplus line broker filing the insurance.

**General Orders and Endorsements:** Useful links to the CPUC's General Orders pertaining to insurance for transportation providers, and policy endorsements.

**File Insurance:** The place to file new insurance policies, or cancel or reinstate existing policies. Here you can also view a carrier's insurance policies and vehicles. Only policies that are effective, pending, or cancelled within the last year are displayed.

*New policies and changes may take up to 1 hour to display in the system.*

**Recent Transactions:** A list of all your company's transactions in the last 30 days.

**Policies on File:** List of your company's policies that are effective, pending, or cancelled within the last year.

## Navigation shortcuts

"Breadcrumbs" allow you to quickly return to a previous screen if necessary. Click on the **hyperlinks** to jump to a previous screen.



# Insurer Information Tab

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## **Insurance Companies-only view:**

Once logged in, you will land in the “Insurer Information” page. This screen will display your insurance company profile information including company name, NAIC, and address for verification.

Insurer Information	General Orders and Endorsements	File Insurance	Recent Transactions	Policies on File
---------------------	---------------------------------	----------------	---------------------	------------------

Your Company ID and Name

Insurance Company or Surplus Line Broker Name	FIGURE EIGHT INSURANCE & SONS
NAIC or SLB Number	NAIC-10000

1 - 1

Insurer Company Information

NAIC Number	10000
Name	FIGURE EIGHT INSURANCE & SONS
Address	100 FIGURE EIGHT AVENUE
City	BRISBANE
State Code	CA
Zip	94100

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## **Surplus Line Brokers and/or Brokers-only view:**

Once logged in, you will be in the “Insurer Information” page. This screen will display your surplus line broker profile information including company name, SLB number, and address.

**Special Note:** In order to file insurance for a non-admitted insurer, the insurer must pre-authorize you to file on its behalf by registering your company with the CPUC License Section. Contact the insurer if it has not done this.

Insurer Information	General Orders and Endorsements
---------------------	---------------------------------

### Your Company ID and Name

Insurance Company or Surplus Line Broker Name	ABC SURPLUS BROKER
NAIC or SLB Number	SLB-10

1 - 1

Our records indicate you may represent multiple insurers.  
Click on the arrow and select the Insurer you are representing for this session.  
Press [Submit] when ready

<b>Insurance Company</b>	<input type="button" value="Submit"/>	<input type="button" value="Clear"/>	<input type="button" value="Cancel"/>
NAIC and Insurer Name:	<input type="text" value="Select One"/>		

You will be directed to select the specific non-admitted insurer for which you will be filing. To proceed, you must select from the pull down menu an insurance company that has authorized you to file on its behalf. The companies are sorted by name, and appear next to their NAIC numbers. After selecting the insurer you want, click “**Submit**” to continue.

If you are a Surplus Line Broker, select the Insurer you are representing

### Insurance Company

Submit Cancel Clear

Insurer Name:

- 37362 GENERAL STAR INDEMNITY CO
- 11967 GENERAL STAR NATIONAL INSR CO
- 11231 GENERALI ASSICURAZIONI GENERALI
- 34991 GENESIS INDEMNITY INSURANCE CO
- 38962 GENESIS INSURANCE COMPANY
- 34622 GLENS FALLS INSR CO
- 99282 GLOBAL HAWK INSURANCE COMPANY
- 24600 GLOBE INDEMNITY CO**
- 39861 GOLDEN BEAR INSURANCE COMPANY
- 10375 GOLDEN EAGLE INSR COMPANY
- 10836 GOLDEN EAGLE INSURANCE CORPORATION
- 25569 GOTHAM INSURANCE CO
- 22063 GOVERNMENT EMPLOYEES INSR CO
- 22098 GRAIN DEALERS MUTUAL INSR CO

# General Orders and Endorsements Tab

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This screen has a collection of General Orders and Endorsements for your reference. Each one has a hyperlink that will open in a separate browser window to display the document.

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**California Public Utilities Commission**

<b>Insurer Information</b>	<b>General Orders and Endorsements</b>	<b>File Insurance</b>	<b>Recent Transactions</b>	<b>Policies on File</b>
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## **General Orders & Other Useful Links**

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Below are links you may find useful

**>> [Instructions to file or update a policy](#)**

**>> [View all General Orders and endorsements](#)**

The applicable **General Orders** are:

- 100-M (Household Goods Carriers, PLPD)
- 101-E (Passenger Stage Corporations, PLPD)
- 102-H (Subhaul Bonds)

Note: Subhaul Bonds may not be filed using this E-file System.

- 115-F (Charter-party carriers, PLPD)
- 136-C (Household Goods Carriers, Cargo)
- 157-D (Rules/regulations for Charter-Party Carriers)
- 158-A (Rules/regulations for Passenger Stage Corporations)
- 160-A (Private Carriers, Liability)

The applicable **Endorsements** are:

- PL912 (Passenger Carrier, PLPD )
- TL765-A (Household Goods Carrier, PLPD)
- TL671 (Household Goods Carrier, Cargo)

# File Insurance Tab

You may proceed to add, cancel or reinstate policies for your insured by clicking on the "File Insurance Tab".

## Carrier Lookup

If your insured is a new applicant, you must select the correct type of carrier (**PSG/MTR/CA**) and type in the **carrier ID number**. Type in the number only. You may omit leading zeros, for example: enter "0012345" as "12345.". Then click "**Submit**" to continue.

Insurer Information   General Orders and Endorsements   **File Insurance**   Recent Transactions   Policies on File

>>Enter Carrier

**Transportation Carriers Insurance E-Filing**     

**INFORMATION IS REFRESHED EVERY HOUR**

Select a Carrier Type, enter the Carrier ID, and click [**Submit**].

For **help** on the fields, click on the link that appears to the left of the field.

Passenger Carrier (PSG)

\* Carrier Type    Household Goods Carrier (Moving Company) (MTR)

Private Carrier (CA)

\* Carrier ID

List of Your Company's Carriers with Policies on File

Carrier Id	Primary DBA	Mail Address	Mail City	Mail State Code
<a href="#">CA 0417900</a>	JAMES JETSON	1066 JEFFERSON STREET	ORINDA	CA
<a href="#">MTR0190679</a>	WILSON WILLARD	55 WILLARD WAY	SUTTER,	CA
<a href="#">PSG0025882</a>	BOB BAILEY	100 ENDLESS LOOP	CUPERTINO	CA

1 - 3

If you have already filed a policy for a carrier, a list of carriers insured by your company is available in the section, "**List of Your Company's Carriers with Policies on File.**"

You may move directly to your carrier by **clicking on the carrier number** in the **Carrier ID** column.

## **Carrier Confirmation**

The carrier information is displayed below for you to confirm that it is the correct carrier. Insurance can only be filed if the carrier is **active, suspended or pending (new application/renewal/reinstatement)**. Insurance may not be filed or reinstated for a revoked, denied, or expired carrier, unless the carrier has a pending reinstatement, refile, or renewal application on file with the License Section.. Insurers may cancel an effective policy of a revoked, denied or expired insured.

Is PSG0025882 the Correct Carrier?			Yes, Continue	No, Go back
Carrier ID: PSG0025882				
Carrier Status: Pending	Insurance Required:	Insurance on File:		
Carrier Name: BOB BAILEY	PLPD: Yes	Yes		
Carrier DBA: BOB BAILEY	EXCESS: Yes	Yes		
Attention Name: BOB BAILEY	UMBR: No	No		
Carrier Phone: (669) 123-4567	WKCP: No	Yes		
Mailing Address: 100 ENDLESS LOOP CUPERTINO, CA 94115	CARGO: No	No		
Physical Address: 100 ENDLESS LOOP CUPERTINO, CA 94115				

Insurance Policies for PSG0025882 - Click on Policy# for Related Excess Policies

Policy#	Policy Type	Status	Received Date	Effective Date	Cancel Date	Reinstatement Date	Limit Amount	Insurance Company Name	Has Excess
<a href="#">BOB1234</a>	Excess Policy	Effective	05-16-2012	05-16-2012				FIGURE EIGHT INSURANCE & SONS	
<a href="#">BOB123PLPDXCSS</a>	Excess Policy	Effective	05-24-2012	05-24-2012				FIGURE EIGHT INSURANCE & SONS	
<a href="#">GUS2</a>	Excess Policy	Effective	05-09-2012	05-09-2012				FIGURE EIGHT INSURANCE & SONS	
<a href="#">BOB123</a>	PL and PD Policy	Effective	05-16-2012	05-16-2012	06-17-2012		1,500,000	FIGURE EIGHT INSURANCE & SONS	YES
<a href="#">BOB123PLPD</a>	PL and PD Policy	Effective	05-24-2012	05-24-2012			1,500,000	FIGURE EIGHT INSURANCE & SONS	YES

Download as CSV

row(s) 1 - 5 of 14 Next >

Related Excess Policies

Policy#	Policy Type	Status	Received Date	Effective Date	Cancel Date	Reinstatement Date	Limit Amount	Insurance Company Name	Primary Policy#
<a href="#">BOB1234</a>	Excess Policy	Effective	05-16-2012	05-16-2012				FIGURE EIGHT INSURANCE & SONS	BOB123

A list of policies for the carrier, sorted by **policy type** and then by **policy #**, is displayed below the carrier information. If there is an associated excess policy, it will be indicated in the "Has Excess" column and displayed below in the "**Related Excess Policies**" area. Click on the primary policy to view its associated excess policy. To see more policies, click "**next**" or use the pull down to skip pages.

To download a list of policies as an Excel document, click on the “**Download as CSV**” hyperlink. There will be an option to either “Open” or “Save” the document.

**List of vehicles (for PSG Carriers only):**

A list of the carrier’s vehicles is listed below the list of policies.

To download a list of vehicles as an Excel document, click on the “Download as CSV” hyperlink. There will be an option to either “Open” or “Save” the document.

List of Vehicles for PSG0025882

Carrier Id	License#	Vin #	Body Type	Seat Capacity
PSG0025882	12345	12343V13298KJKLNLKMALLL	CAR	4
PSG0025882	878787	979878934798327498327	SUV	9
PSG0025882	898798V	9890482309483209482080908	VAN	15

[Download as CSV](#)

1 - 3

If the carrier is correct, click “**Yes, Continue**” to proceed.

# Household Goods Carriers (MTR)

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Click on a hyperlink for the action to be taken:

**Add a new policy** – PLPD, WKCP, Cargo

**Reinstate/Cancel a policy** – PLPD, WKCP, Cargo

**Notes:**

- The Effective Date cannot be more than 90 days from today.
- All cancellations require no less than 30 days' notice.
- An optional Cancellation (Expiration) date may be entered at time of initial filing.
- Subhaul bonds cannot be filed using this system, and are accepted by mail only.

**What Do You Want To Do For Carrier MTR0015221?** Go Back

**Pick One (click on one option below)**

**Add a New Policy**  
PLPD Policy  
Workers' Compensation Coverage  
Cargo Policy

**Reinstate or Cancel an Existing Policy**  
PLPD Policy  
Workers' Compensation Coverage  
Cargo Insurance

Subhaul bonds required by General Order 102 series cannot be filed using this system.  
Please refer to **General Order 102 Series** .

## **Add a new policy for a household goods carrier (MTR)**

Type in the required **policy number** (use only letters and numbers and leave no spaces) and **effective date**. The effective date can also be entered by clicking on the calendar icon and selecting a date. Entering a cancellation date is optional. Click “**Submit**” when finished.

Insurer Information	General Orders and Endorsements	File Insurance	Recent Transactions	Policies on File
>>Enter Carrier > Carrier Information > What Do You Want To Do > <b>Add A New Policy</b>				
<b>Add A New Policy for MTR0190679</b> <input type="button" value="Submit"/> <input type="button" value="Clear"/> <input type="button" value="Cancel"/>				
Carrier ID:	MTR0190679			
Carrier Name:	WILSON WILLARD			
Insurer:	10000			
Insurer Name:	FIGURE EIGHT INSURANCE & SONS			
Policy Type:	PLPD			
* Policy Number:	<input type="text"/>	(Numbers and letters only, no spaces allowed)		
* Effective Date:	<input type="text"/>			
Cancel Date: (Optional)	<input type="text"/>			
* Required				
Today is:	05-24-2012			
Today plus 30 days is:	06-23-2012			

### **Notes:**

- The cancellation or reinstatement processes for PLPD, WKCP, and Cargo are similar.
- The reinstatement date must be the same or after the cancellation date.
- Cancellation Dates: Entering a cancellation date is optional, not required. Cancellation dates are subject to the following rules and restrictions:
  - If you opt to not enter a cancellation date, you may enter one later. If you enter a cancellation date, you may change it later.
  - If the *effective date* of the policy is in the future, you may enter a cancellation date that is between today's date and the effective date, inclusive. If this is done, the policy will not take effect.
  - If the *effective date* is in the future, you may also enter a cancellation date that is 30 or more days after the effective date.

- If the *effective date* is today, or in the past, you may only enter a cancellation date that is 30 or more days after today's date.
- Today's date and 30 days from today will be indicated in the lower left hand corner of the update screen for your reference.

## Data Submission & Confirmation

A confirmation of your filing is displayed. At this point you have the following options:

- 1) Continue to file policies.
- 2) Print your confirmation.
- 3) Save the confirmation to your computer. To save from your browser, (Page >>Save As).

### Your transaction is complete

Insurance E-filing transactions are generally posted within an hour.  
Transportation Permits are reflected within 24 to 48 hours upon receipt of these insurance transactions.  
Check this website to view your policies currently on file.

- Please ensure that you have a working printer ready to print this E-file Confirmation.
- Use the Browser [Page => Save As] menu commands to save a copy of this E-File Confirmation to your PC.

**Transportation Carriers Insurance  
E-FILE CONFIRMATION**

E-File Confirmation #: 1973  
Submission Date and Time: 05-24-2012 15:05:46  
E-Filed By: BOBUSER@SLB.COM  
Insurer NAIC Code: 10000  
Insurer Name : FIGURE EIGHT INSURANCE & SONS  
Carrier ID : MTR0190679  
Carrier Name : WILSON WILLARD  
Policy Number: POLICY100  
Policy Type: PLPD  
Policy Status: Effective  
Effective Date: 05-24-2012  
Cancel Date:  
Reinstatement Date:

## **Reinstate or cancel insurance for a household goods carrier (MTR)**

From the main filing menu, click on a policy type (PLPD, WKCP, or Cargo) to reinstate or cancel.

**What Do You Want To Do For Carrier MTR0015221?** [Go Back](#)

**Pick One (click on one option below)**

**Add a New Policy**  
PLPD Policy  
Workers' Compensation Coverage  
Cargo Policy

**Reinstate or Cancel an Existing Policy**  
PLPD Policy  
Workers' Compensation Coverage  
Cargo Insurance

Subhaul bonds required by General Order 102 series cannot be filed using this system.  
Please refer to **General Order 102 Series** .

Click on the hyperlink for one of the policies listed in the Policy # column to cancel or reinstate. Enter the cancellation or reinstatement date and click “**Submit**”.

Insurer Information	General Orders and Endorsements	File Insurance	Recent Transactions	Policies on File					
<a href="#">Reinstate or Cancel Insurance Policy</a>									
<a href="#">Click On Policy Number To Reinstate Or Cancel</a>									
Policy#	Policy Type	Status	Received Date	Effective Date	Cancel Date	Reinstatement Date	Limit Amount	NAIC Code	Insurer Name
<a href="#">POLICY1</a>	PLPD	Effective	05-24-2012	05-24-2012				10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">TESTONEBOB1</a>	PLPD	Effective	05-15-2012	05-08-2012	06-16-2012			10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">GUSPLPD1</a>	PLPD	Effective	05-09-2012	05-07-2012	06-15-2012	06-22-2012		10000	FIGURE EIGHT INSURANCE & SONS

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**Reinstate or Cancel Insurance for MTR0190679**           

Carrier ID: MTR0190679  
 Carrier Name: WILSON WILLARD  
 Insurer NAIC Code: 10000  
 Insurer Name: FIGURE EIGHT INSURANCE & SONS  
 Policy Type: PLPD  
 Policy Number: TESTONEBOB1  
 Policy Status: Effective  
 Effective Date: 05-08-2012  
 Cancel Date:    
 Reinstatement Date:

Today is: 05-24-2012  
 Today plus 30 days is: 06-23-2012

**Notes:**

- The cancellation or reinstatement processes for PLPD, WKCP, Cargo are similar.
- The reinstatement date must be the same or after the cancellation date.
- Cancellation Dates: Entering a cancellation date is optional, not required. Cancellation dates are subject to the following rules and restrictions:
  - If you opt to not enter a cancellation date, you may enter one later. If you enter a cancellation date, you may change it later.
  - If the *effective date* of the policy is in the future, you may enter a cancellation date that is between today's date and the effective date, inclusive. If this is done, the policy will not take effect.
  - If the *effective date* is in the future, you may also enter a cancellation date that is 30 or more days after the effective date.
  - If the *effective date* is today, or in the past, you may only enter a cancellation date that is 30 or more days after today's date.

- Today's date and 30 days from today will be indicated in the lower left hand corner of the update screen for your reference.

## Data Submission & Confirmation

A confirmation is displayed of your filing. At this point you have the following options:

- 1) Continue to file policies.
- 2) Print your confirmation.
- 3) Save the confirmation to your computer. To save from your browser, (Page >>Save As).

### Your transaction is complete

Insurance E-filing transactions are generally posted within an hour.  
Transportation Permits are reflected within 24 to 48 hours upon receipt of these insurance transactions.  
Check this website to view your policies currently on file.

- Please ensure that you have a working printer ready to print this E-file Confirmation.
- Use the Browser [Page => Save As] menu commands to save a copy of this E-File Confirmation to your PC.

Print

Continue Filing Insurance

### Transportation Carriers Insurance E-FILE CONFIRMATION

E-File Confirmation #: 1974  
Submission Date and Time: 05-24-2012 15:07:47  
E-Filed By: BOBUSER@SLB.COM  
Insurer NAIC Code: 10000  
Insurer Name : FIGURE EIGHT INSURANCE & SONS  
Carrier ID : MTR0190679  
Carrier Name : WILSON WILLARD  
Policy Number: TESTONEBOB1  
Policy Type: PLPD  
Policy Status: Effective  
Effective Date: 05-08-2012  
Cancel Date: 06-24-2012  
Reinstatement Date:

# Passenger Carriers (PSG)

---

Click on a hyperlink for the action to be taken:

**Add a new policy** – PLPD Policy, Excess Insurance, Workers' Compensation Coverage

**Reinstate/cancel a policy** – PLPD Policy, Excess Insurance, Workers' Compensation Coverage

**Notes:**

- The Effective Date cannot be more than 90 days from today.
- All cancellations require no less than 30 days' notice.
- An optional Cancellation (Expiration) date may be entered at time of initial filing.

Insurer Information   General Orders and Endorsements   **File Insurance**   Recent Transactions   Policies on File

>>Enter Carrier > Carrier Information > [What Do You Want To Do](#)

**What Do You Want To Do For Carrier PSG0025882?** Go Back

**Pick One (Click on one option below)**

**Add A New Policy**  
PLPD Policy  
Excess Insurance  
Workers' Compensation Coverage

**Reinstate Or Cancel An Existing Policy**  
PLPD Policy  
Excess Insurance  
Workers' Compensation Coverage

## Add a new policy for a passenger carrier (PSG)

### Standalone or Bundled Add Choices for PLPD

**1) Standalone:** Provides full coverage as required by the applicable General Order. Most policies are filed under this option.

**2) Bundle:** A PLPD policy that requires excess insurance. Under this option, coverage provided by the PLPD policy is *less than* required by the applicable General Order. Excess insurance must then be filed by the same or another insurer, covering the difference between the PLPD policy limit and the required coverage.

### Standalone Primary Public Liability and Property Damage filing

To add a new standalone policy, click the hyperlink “**File Standalone Policy.**”

Insurer Information	General Orders and Endorsements	File Insurance	Recent Transactions	Policies on File
---------------------	---------------------------------	----------------	---------------------	------------------

>>Enter Carrier > Carrier Information > What Do You Want To Do > [Add PLPD Policy](#)

**Add A New Policy for Carrier PSG0025882** Go Back

**Add A New Policy (Click on one option below)**

**File Standalone Policy**  
Add a New Policy which alone provides the liability protection authorized or required by General Order No.101 Series, General Order No.115 Series, or General Order 160 Series.

**File Bundled Policy (Requires Excess)**  
Add a New Policy specifying an amount of primary coverage which is *less than* the liability protection authorized or required by General Order No.101 Series, General Order No.115 Series, or General Order 160 Series.

(Choosing this option will require an excess policy, to be added by you or another insurer.)

Type in the required **policy number** (use only letters and numbers and leave no spaces) and **effective date**. The effective date can also be entered by clicking on the calendar icon and selecting a date. Entering a cancellation date is optional. Click “**Submit**” when finished.



>>Enter Carrier > Carrier Information > What Do You Want To Do > [Add A New Policy](#)

### Add A New Policy for PSG0025882

Carrier ID: PSG0025882  
Carrier Name: BOB BAILEY  
Insurer: 10000  
Insurer Name: FIGURE EIGHT INSURANCE & SONS  
Policy Type: PLPD

\* Policy Number:  (Numbers and letters only, no spaces allowed)  
\* Effective Date:    
Cancel Date: (Optional)  

\* Required

Today is: 05-24-2012  
Today plus 30 days is: 06-23-2012

A confirmation is displayed of your filing. At this point you have the following options:

- 1) Continue to file policies.
- 2) Print your confirmation.
- 3) Save the confirmation to your computer. To save from your browser, (Page >>Save As).

## Your transaction is complete

---

Insurance E-filing transactions are generally posted within an hour.  
Transportation Permits are reflected within 24 to 48 hours upon receipt of these insurance transactions.  
Check this website to view your policies currently on file.

- Please ensure that you have a working printer ready to print this E-file Confirmation.
- Use the Browser [Page => Save As] menu commands to save a copy of this E-File Confirmation to your PC.

Print

Continue Filing Insurance

### Transportation Carriers Insurance E-FILE CONFIRMATION

E-File Confirmation #: 1975

Submission Date and Time: 05-24-2012 15:09:30

E-Filed By: BOBUSER@SLB.COM

Insurer NAIC Code: 10000

Insurer Name : FIGURE EIGHT INSURANCE & SONS

Carrier ID : PSG0025882

Carrier Name : BOB BAILEY

Policy Number: PSGPOLICY1

Policy Type: PLPD

Policy Status: Effective

Effective Date: 05-24-2012

Cancel Date:

Reinstatement Date:

## **Bundled Primary Public Liability and Property Damage and Excess Policy filing**

Insurer Information   General Orders and Endorsements   **File Insurance**   Recent Transactions   Policies on File

>>Enter Carrier > Carrier Information > **What Do You Want To Do**

**What Do You Want To Do For Carrier PSG0025882?** [Go Back](#)

**Pick One (Click on one option below)**

**Add A New Policy**  
PLPD Policy  
Excess Insurance  
Workers' Compensation Coverage

**Reinstate Or Cancel An Existing Policy**  
PLPD Policy  
Excess Insurance  
Workers' Compensation Coverage

If your primary policy requires an excess policy, you will choose the bundle option. Click the hyperlink **“File Bundled policy (Requires Excess)”**.

Insurer Information   General Orders and Endorsements   **File Insurance**   Recent Transactions   Policies on File

>>Enter Carrier > Carrier Information > What Do You Want To Do > **Add PLPD Policy**

**Add A New Policy for Carrier PSG0025882** [Go Back](#)

**Add A New Policy (Click on one option below)**

**File Standalone Policy**  
Add a New Policy which alone provides the liability protection authorized or required by General Order No.101 Series, General Order No.115 Series, or General Order 160 Series.

**File Bundled Policy (Requires Excess)**  
Add a New Policy specifying an amount of primary coverage which is *less than* the liability protection authorized or required by General Order No.101 Series, General Order No.115 Series, or General Order 160 Series.  
  
(Choosing this option will require an excess policy, to be added by you or another insurer.)

Type in the **required policy number** (use only letters and numbers and leave no spaces), **effective date** and **limit amount in dollars (e.g., to indicate one million five hundred thousand dollars, enter 1,500,000. Commas are optional)**. The effective date can also be entered by clicking on the calendar icon and selecting a date. Entering a cancellation date is optional. Click “**Submit**” when finished.

Insurer Information	General Orders and Endorsements	File Insurance	Recent Transactions	Policies on File
>>Enter Carrier > Carrier Information > What Do You Want To Do > <a href="#">Add A New Policy</a>				
<b>Add A New Policy for PSG0025882</b> <input type="button" value="Submit"/> <input type="button" value="Clear"/> <input type="button" value="Cancel"/>				
Carrier ID:	PSG0025882			
Carrier Name:	BOB BAILEY			
Insurer:	22608			
Insurer Name:	NATIONAL SPECIALTY INSURANCE COMPANY			
Policy Type:	PLPD			
* Policy Number:	<input type="text"/>	(Numbers and letters only, no spaces allowed)		
* Effective Date:	<input type="text"/>			
* Limit Amount (\$) :	<input type="text"/>	(Must be less than 5 Million)		
Cancel Date: (Optional)	<input type="text"/>			
Excess Policy Required:	YES			
* Required				
Today is:	06-13-2012			
Today plus 30 days is:	07-13-2012			

**Notes:**

- The cancellation or reinstatement processes for PLPD, XCSS, and WKCP are similar.
- The reinstatement date must be the same or after the cancellation date.
- Cancellation Dates: Entering a cancellation date is optional, not required. Cancellation dates are subject to the following rules and restrictions:
  - If you opt to not enter a cancellation date, you may enter one later. If you enter a cancellation date, you may change it later.

- If the *effective date* of the policy is in the future, you may enter a cancellation date that is between today's date and the effective date, inclusive. If this is done, the policy will not take effect.
- If the *effective date* is in the future, you may also enter a cancellation date that is 30 or more days after the effective date.
- If the *effective date* is today, or in the past, you may only enter a cancellation date that is 30 or more days after today's date.
- Today's date and 30 days from today will be indicated in the lower left hand corner of the update screen for your reference.

## Data Submission & Confirmation

If your company is also filing the excess policy for the primary public liability and property damage, click the “**Add Excess Now**” button. Otherwise you may continue to file policies, or print your confirmation, or save it to your computer. To save from your browser (Page >>Save As).

## Your transaction is complete

Insurance E-filing transactions are generally posted within an hour.  
Transportation Permits are reflected within 24 to 48 hours upon receipt of these insurance transactions.  
Check this website to view your policies currently on file.

- Please ensure that you have a working printer ready to print this E-file Confirmation.
- Use the Browser [Page => Save As] menu commands to save a copy of this E-File Confirmation to your PC.

Print

Add Excess Now

Continue Filing Insurance

### Transportation Carriers Insurance E-FILE CONFIRMATION

E-File Confirmation #: 1977

Submission Date and Time: 05-24-2012 15:13:57

E-Filed By: BOBUSER@SLB.COM

Insurer NAIC Code: 10000

Insurer Name : FIGURE EIGHT INSURANCE & SONS

Carrier ID : PSG0025882

Carrier Name : BOB BAILEY

Policy Number: BOB123PLPD1

Policy Type: PLPD

Policy Status: Effective

Effective Date: 05-24-2012

Cancel Date:

Reinstatement Date:

Limit Amount(\$): 1,500,000

Excess Required: Yes

## **Adding an Excess Policy to a Primary Public Liability and Property Damage policy**

After filing a primary public liability and property damage policy using the bundled option and clicking the “Add Excess Now” button, the screen below will display.

- All PLPD policies will be shown on the list.
- The excess policy you file will be linked to a PLPD policy of your choice, filed by you or another insurer.
- Select the policy to which you want excess insurance to be linked, and click on that policy number.
- The excess policy limit must conform to Endorsement PL-912 by covering the difference between the primary policy limit and \$5 million (\$5,000,000).
- The Primary limit amount will be displayed under “Limit Amount” as shown below.

Insurer Information	General Orders and Endorsements	File Insurance	Recent Transactions	Policies on File					
<a href="#">&gt;&gt;Enter Carrier</a> > <a href="#">Carrier Information</a> > <a href="#">What Do You Want To Do</a> > <a href="#">Add A New Policy</a>									
Policies for PSG0025882 - Please Click on the Primary Insurance Policy to be "LINKED" with this Excess Policy									
Primary Policy#	Policy Type	Status	Received Date	Effective Date	Cancel Date	Reinstatement Date	Limit Amount	NAIC Code	Insurer Company Name
<a href="#">BOB123PLPD1</a>	PLPD	Effective	05-24-2012	05-24-2012			1,500,000	10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">BOB123PLPD</a>	PLPD	Effective	05-24-2012	05-24-2012			1,500,000	10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">PSGPOLICY1</a>	PLPD	Effective	05-24-2012	05-24-2012				10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">PSGPOLICY</a>	PLPD	Effective	05-24-2012	05-24-2012				10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">BOBGUS1</a>	PLPD	Effective	05-22-2012	05-22-2012	06-21-2012			21881	NATIONAL SURETY CORPORATION
row(s) 1 - 5 of 10 <input type="button" value="Next"/>									

Type in the required **policy number** (use only letters and numbers and leave no spaces) and **effective date**. The effective date can also be entered by clicking on the calendar icon and selecting a date. Entering a cancellation date is optional. Click "**Submit**" when finished.

**Add A New Policy for PSG0025882**

Carrier ID:	PSG0025882	
Carrier Name:	BOB BAILEY	
Insurer:	10000	
Insurer Name:	FIGURE EIGHT INSURANCE & SONS	
Policy Type:	XCSS	
* Policy Number:	<input style="width: 150px;" type="text"/>	(Numbers and letters only, no spaces allowed)
* Effective Date:	<input style="width: 150px;" type="text"/>	<input type="button" value="Calendar"/>
Cancel Date: (Optional)	<input style="width: 150px;" type="text"/>	<input type="button" value="Calendar"/>
Primary Policy:	<b>BOB123PLPD</b>	
Primary Insurer:	<b>FIGURE EIGHT INSURANCE &amp; SONS</b>	
Primary Limit Amount (\$):	<b>1,500,000</b>	
* Required		
Today is:	05-24-2012	
Today plus 30 days is:	06-23-2012	

**Notes:**

- The Effective Date cannot be more than 90 days from today.
- All cancellations require no less than 30 days' notice.
- An optional Cancellation (Expiration) date may be entered at time of initial filing.

At this point you may continue to file policies, or you may print your confirmation, or save it to your computer. To save from your browser (Page >>Save As).

### Your transaction is complete

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Insurance E-filing transactions are generally posted within an hour.  
Transportation Permits are reflected within 24 to 48 hours upon receipt of these insurance transactions.  
Check this website to view your policies currently on file.

- Please ensure that you have a working printer ready to print this E-file Confirmation.
- Use the Browser [Page => Save As] menu commands to save a copy of this E-File Confirmation to your PC.

Print

Continue Filing Insurance

#### Transportation Carriers Insurance E-FILE CONFIRMATION

E-File Confirmation #: 1978  
Submission Date and Time: 05-24-2012 15:18:29  
E-Filed By: BOBUSER@SLB.COM  
Insurer NAIC Code: 10000  
Insurer Name : FIGURE EIGHT INSURANCE & SONS  
Carrier ID : PSG0025882  
Carrier Name : BOB BAILEY  
Policy Number: BOB123PLPDXCSS  
Policy Type: XCSS  
Policy Status: Effective  
Effective Date: 05-24-2012  
Cancel Date:  
Reinstatement Date:  
Primary Policy Number: BOB123PLPD  
Primary Policy Insurer: FIGURE EIGHT INSURANCE & SONS

## **Reinstate/cancel a policy for a passenger carrier (PSG)**

From the main filing menu, click on a policy type (PLPD, Excess, or WKCP) to reinstate or cancel.

**What Do You Want To Do For Carrier PSG0025882?**
Go Back

**Pick One (Click on one option below)**

**Add A New Policy**  
[PLPD Policy](#)  
[Excess Insurance](#)  
[Workers' Compensation Coverage](#)

**Reinstate Or Cancel An Existing Policy**  
[PLPD Policy](#)  
[Excess Insurance](#)  
[Workers' Compensation Coverage](#)

Click on the hyperlink for one of the policies listed in the Policy # column to cancel or reinstate. Enter the cancellation or reinstatement date and click **“Submit”**.

Insurer Information	General Orders and Endorsements	File Insurance	Recent Transactions	Policies on File					
>>Enter Carrier > Carrier Information > What Do You Want To Do > <a href="#">Reinstate or Cancel Insurance Policy</a>									
<b>Click On Policy Number To Reinstate Or Cancel</b>									
Policy#	Policy Type	Status	Received Date	Effective Date	Cancel Date	Reinstatement Date	Limit Amount	NAIC Code	Insurer Name
<a href="#">BOB123PLPD1</a>	PLPD	Effective	05-24-2012	05-24-2012			1,500,000	10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">BOB123PLPD</a>	PLPD	Effective	05-24-2012	05-24-2012			1,500,000	10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">PSGPOLICY1</a>	PLPD	Effective	05-24-2012	05-24-2012				10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">PSGPOLICY</a>	PLPD	Effective	05-24-2012	05-24-2012				10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">TESTBOB2</a>	PLPD	Effective	05-17-2012	05-01-2012				10000	FIGURE EIGHT INSURANCE & SONS
row(s) 1 - 5 of 9 <span style="font-size: small;">▼</span> Next >									

**Notes:**

- The cancellation or reinstatement processes for PLPD, XCSS, and WKCP are similar.
- The reinstatement date must be the same or after the cancellation date.
- Cancellation Dates: Entering a cancellation date is optional, not required. Cancellation dates are subject to the following rules and restrictions:
  - If you opt to not enter a cancellation date, you may enter one later. If you enter a cancellation date, you may change it later.
  - If the *effective date* of the policy is in the future, you may enter a cancellation date that is between today's date and the effective date, inclusive. If this is done, the policy will not take effect.
  - If the *effective date* is in the future, you may also enter a cancellation date that is 30 or more days after the effective date.
  - If the *effective date* is today, or in the past, you may only enter a cancellation date that is 30 or more days after today's date.
- Today's date and 30 days from today will be indicated in the lower left hand corner of the update screen for your reference.

Reinstate or Cancel Insurance for PSG0025882		Submit	Clear	Cancel
Carrier ID:	PSG0025882			
Carrier Name:	BOB BAILEY			
Insurer NAIC Code:	10000			
Insurer Name:	FIGURE EIGHT INSURANCE & SONS			
Policy Type:	PLPD			
Policy Number:	BOB123PLPD1			
Policy Status:	Effective			
Effective Date:	05-24-2012			
Cancel Date:	<input type="text"/> 			
Reinstatement Date:	<input type="text"/> 			
Today is:	05-24-2012			
Today plus 30 days is:	06-23-2012			

Note: If you are reinstating a policy, this warning will appear if the reinstatement date entered is later than the cancellation date.

Insurer Information
General Orders and Endorsements
File Insurance
Recent Transactions
Policies on File

>>Enter Carrier > Carrier Information > What Do You Want To Do > **Reinstate or Cancel Insurance Policy**

**Click On Policy Number To Reinstate Or Cancel**

Policy#	Policy Type	Status	Received Date	Effective Date	Cancel Date	Reinstatement Date	Limit Amount	NAIC Code	Insurer Name
<a href="#">BOB123PLPD1</a>	PLPD	Effective	05-24-2012	05-24-2012			1,500,000	10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">BOB123PLPD</a>	PLPD	Effective	05-24-2012	05-24-2012			1,500,000	10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">PSGPOLICY1</a>	PLPD	Effective	05-24-2012	05-24-2012				10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">PSGPOLICY</a>	PLPD	Effective	05-24-2012	05-24-2012				10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">TESTBOB2</a>	PLPD	Effective	05-17-2012	05-01-2012				10000	FIGURE EIGHT INSURANCE & SONS

row(s) 1 - 5 of 9 Next >

**Reinstate or Cancel Insurance for PSG0025882**

Carrier ID: PSG0025882  
 Carrier Name: BOB BAILEY  
 Insurer NAIC Code: 10000  
 Insurer Name: FIGURE EIGHT INSURANCE & SONS  
 Policy Type: PLPD  
 Policy Number: BOB123PLPD1  
 Policy Status: Effective  
 Effective Date: 05-24-2012  
 Cancel Date:    
 Reinstatement Date:    
 Today is: 05-24-2012  
 Today plus 30 days is: 06-23-2012

**Message from webpage** ✖

 Warning: The date entered will result in a lapse in coverage, and suspension of the insured's operating authority.

If you see this warning, leaving the Reinstatement Date as it is will cause a lapse in coverage, which will in turn cause the insured's CPUC authority to be suspended on the Cancel Date. To prevent this, you may change the Reinstatement Date to the Cancel Date (or an earlier date).

## Data Submission & Confirmation

A confirmation is displayed of your filing. At this point you have the following options:

- 1) Continue to file policies.
- 2) Print your confirmation.
- 3) Save the confirmation to your computer. To save from your browser, (Page >>Save As).

### Your transaction is complete

Insurance E-filing transactions are generally posted within an hour.  
Transportation Permits are reflected within 24 to 48 hours upon receipt of these insurance transactions.  
Check this website to view your policies currently on file.

- Please ensure that you have a working printer ready to print this E-file Confirmation.
- Use the Browser [Page => Save As] menu commands to save a copy of this E-File Confirmation to your PC.

Print

Continue Filing Insurance

### Transportation Carriers Insurance E-FILE CONFIRMATION

E-File Confirmation #: 1979  
Submission Date and Time: 05-24-2012 15:32:55  
E-Filed By: BOBUSER@SLB.COM  
Insurer NAIC Code: 10000  
Insurer Name : FIGURE EIGHT INSURANCE & SONS  
Carrier ID : PSG0025882  
Carrier Name : BOB BAILEY  
Policy Number: BOB123PLPD1  
Policy Type: PLPD  
Policy Status: Effective  
Effective Date: 05-24-2012  
Cancel Date: 06-23-2012  
Reinstatement Date: 07-27-2012

## Checking Excess Policy to Primary Policy Associations

In the **Carrier Information** in the **File Insurance** page, you will see a list of policies for the carrier, sorted by **policy type** and then by **policy #**. If there is an associated excess policy, it will be indicated in the “Has Excess” column and displayed below in the “**Related Excess Policies**” area. Click on the primary policy to view its excess policy. To see more policies, click “**next**” or use the pull down to skip pages.

**Is PSG0025882 the Correct Carrier?**

Carrier ID: PSG0025882

Carrier Status: Pending

Carrier Name: BOB BAILEY

Carrier DBA: BOB BAILEY

Attention Name: BOB BAILEY

Carrier Phone: (669) 123-4567

Mailing Address: 100 ENDLESS LOOP  
CUPERTINO, CA 94115

Physical Address: 100 ENDLESS LOOP  
CUPERTINO, CA 94115

Insurance Required: PLPD: Yes  
EXCESS: Yes  
UMBR: No  
WKCP: No  
CARGO: No

Insurance on File: Yes  
Yes  
No  
Yes  
No

"Yes" indicates the PL and PD policy has a related excess policy.

Insurance Policies for PSG0025882 - Click on Policy# for Related Excess Policies

Policy#	Policy Type	Status	Received Date	Effective Date	Cancel Date	Reinstatement Date	Limit Amount	Insurance Company Name	Has Excess
<a href="#">BOB1234</a>	Excess Policy	Effective	05-16-2012	05-16-2012				FIGURE EIGHT INSURANCE & SONS	
<a href="#">BOB123PLPDXCSS</a>	Excess Policy	Effective	05-24-2012	05-24-2012				FIGURE EIGHT INSURANCE & SONS	
<a href="#">GUS2</a>	Excess Policy	Effective	05-09-2012	05-09-2012				FIGURE EIGHT INSURANCE & SONS	
<a href="#">BOB123</a>	PL and PD Policy	Effective	05-16-2012	05-16-2012	06-17-2012		1,500,000	FIGURE EIGHT INSURANCE & SONS	YES
<a href="#">BOB123PLPD</a>	PL and PD Policy	Effective	05-24-2012	05-24-2012			1,500,000	FIGURE EIGHT INSURANCE & SONS	YES

Download as CSV

Click on a PL and PD policy # above to view its related excess policy below.

row(s) 1 - 5 of 14 Next >

Related Excess Policies

Policy#	Policy Type	Status	Received Date	Effective Date	Cancel Date	Reinstatement Date	Limit Amount	Insurance Company Name	Primary Policy#
<a href="#">BOB1234</a>	Excess Policy	Effective	05-16-2012	05-16-2012				FIGURE EIGHT INSURANCE & SONS	BOB123

To download a list of policies as an Excel document, click on the “**Download as CSV**” hyperlink. There will be an option to either “Open” or “Save” the document.

**Note:** *New policies and changes may take up to 1 hour to display in the system.*

Insurance Policies for PSG0000017 - Click on Policy# for Related Excess Policies

Policy#	Policy Type	Status	Received Date	Effective Date	Cancel Date	Reinstatement Date	Limit Amount	Insurance Company Name
<a href="#">TESTBOB2</a>	Excess Policy	Effective	05-02-2012	05-02-2012				NATIONAL SPECIALTY INSURANCE COMPANY
<a href="#">XCSSBOB1</a>	Excess Policy	Effective	04-19-2012	04-20-2012				NATIONAL SPECIALTY INSURANCE COMPANY
<a href="#">XS111</a>	Excess Policy	Effective	04-13-2012	04-14-2012				LANCER INSURANCE COMPANY
<a href="#">XS456789</a>	Excess Policy	Effective	04-18-2012	04-18-2012				LANCER INSURANCE COMPANY
<a href="#">111</a>	PL and PD Policy	Effective	04-13-2012	04-13-2012	07-13-2012			LANCER INSURANCE COMPANY

Download as CSV

row(s) 1 - 5 of 25 Next >

Related Excess Policies

None Found

# Private Carrier or Youth Camp (CA)

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Click on a hyperlink for the action to be taken:

**Add a new policy** – PLPD, Umbrella Policy (for Youth Camp only)

**Reinstate/cancel a policy** – PLPD, Umbrella Policy (for Youth Camp only)

**Notes:**

- Umbrella policies are required for ALL youth camp filings.
- The Effective Date cannot be more than 90 days from today.
- All cancellations require no less than 30 days' notice. An optional Cancellation (Expiration) date may be entered at time of initial filing.

<a href="#">Insurer Information</a>	<a href="#">General Orders and Endorsements</a>	<a href="#">File Insurance</a>	<a href="#">Recent Transactions</a>	<a href="#">Policies on File</a>
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>>Enter Carrier > Carrier Information > **What Do You Want To Do**

**What Do You Want To Do For Carrier CA 0417900?** Go Back

**Pick One (click on one option below)**

**Add a New Policy**  
PLPD Policy  
Umbrella Policy

**Reinstate or Cancel an Existing Policy**  
PLPD Policy  
Umbrella Policy

***Add a new policy for a private carrier or youth camp (CA)***

Type in the required **policy number** (use only letters and numbers and leave no spaces) and **effective date**. The effective date can also be entered by clicking on the calendar icon and selecting a date. Entering a cancellation date is optional. Click “**Submit**” when finished.



>>Enter Carrier > Carrier Information > What Do You Want To Do > [Add A New Policy](#)

### Add A New Policy for CA 0417900

Carrier ID: CA 0417900  
Carrier Name: JAMES JETSON  
Insurer: 10000  
Insurer Name: FIGURE EIGHT INSURANCE & SONS  
Policy Type: PLPD

\* Policy Number:  (Numbers and letters only, no spaces allowed)  
\* Effective Date:    
Cancel Date: (Optional)

\* Required

Today is: 05-24-2012  
Today plus 30 days is: 06-23-2012

**Note:**

- The Effective Date cannot be more than 90 days from today.

## Data Submission & Confirmation

A confirmation is displayed of your filing. At this point you have the following options:

- 1) Continue to file policies.
- 2) Print your confirmation.
- 3) Save the confirmation to your computer. To save from your browser, (Page >>Save As).

### Your transaction is complete

Insurance E-filing transactions are generally posted within an hour.  
Transportation Permits are reflected within 24 to 48 hours upon receipt of these insurance transactions.  
Check this website to view your policies currently on file.

- Please ensure that you have a working printer ready to print this E-file Confirmation.
- Use the Browser [Page => Save As] menu commands to save a copy of this E-File Confirmation to your PC.

Print

Continue Filing Insurance

#### Transportation Carriers Insurance E-FILE CONFIRMATION

E-File Confirmation #: 1980  
Submission Date and Time: 05-24-2012 15:36:32  
E-Filed By: BOBUSER@SLB.COM  
Insurer NAIC Code: 10000  
Insurer Name : FIGURE EIGHT INSURANCE & SONS  
Carrier ID : CA 0417900  
Carrier Name : JAMES JETSON  
Policy Number: TEST1BOB2  
Policy Type: PLPD  
Policy Status: Effective  
Effective Date: 05-24-2012  
Cancel Date:  
Reinstatement Date:  
Private Carrier Type: Youth Camp

## **Reinstate/cancel insurance for a private carrier or youth camp (CA)**

From the main filing menu, click on a policy type (PLPD Policy, Umbrella Policy) to reinstate/cancel.



>>Enter Carrier > Carrier Information > **What Do You Want To Do**

**What Do You Want To Do For Carrier CA 0417900?** Go Back

**Pick One (click on one option below)**

**Add a New Policy**  
PLPD Policy  
Umbrella Policy

**Reinstate or Cancel an Existing Policy**  
PLPD Policy  
Umbrella Policy

Click on the hyperlink for one of the policies listed in the Policy # column to reinstate or cancel. Enter the reinstatement or cancellation date and click “**Submit**”.

>>Enter Carrier > Carrier Information > What Do You Want To Do > [Reinstate or Cancel Insurance Policy](#)

[Click On Policy Number To Reinstate Or Cancel](#)

Policy#	Policy Type	Status	Received Date	Effective Date	Cancel Date	Reinstatement Date	Limit Amount	NAIC Code	Insurer Name
<a href="#">TESTING123</a>	UMBR	Effective	05-18-2012	05-01-2012				10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">BOB123P</a>	UMBR	Effective	05-18-2012	05-18-2012				10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">UMBR1000</a>	UMBR	Effective	05-09-2012	05-01-2012				10000	FIGURE EIGHT INSURANCE & SONS
<a href="#">TESTBOB1</a>	UMBR	Effective	05-07-2012	05-07-2012				10000	FIGURE EIGHT INSURANCE & SONS

**Reinstate or Cancel Insurance for CA 0417900**

Carrier ID: CA 0417900

Carrier Name: JAMES JETSON

Insurer NAIC Code: 10000

Insurer Name: FIGURE EIGHT INSURANCE & SONS

Policy Type: PLPD

Policy Number: BOBTEST1

Policy Status: Effective

Effective Date: 05-07-2012

Cancel Date:

Reinstatement Date:

Today is: 05-24-2012

Today plus 30 days is: 06-23-2012

**Notes:**

- The cancellation or reinstatement processes for PLPD and UMBR are similar.
- The reinstatement date must be the same or after the cancellation date.
- Cancellation Dates: Entering a cancellation date is optional, not required. Cancellation dates are subject to the following rules and restrictions:
  - If you opt to not enter a cancellation date, you may enter one later. If you enter a cancellation date, you may change it later.
  - If the *effective date* of the policy is in the future, you may enter a cancellation date that is between today’s date and the effective date, inclusive. If this is done, the policy will not take effect.
  - If the *effective date* is in the future, you may also enter a cancellation date that is 30 or more days after the effective date.
  - If the *effective date* is today, or in the past, you may only enter a cancellation date that is 30 or more days after today’s date.

- Today's date and 30 days from today will be indicated in the lower left hand corner of the update screen for your reference.

## Recent Transactions Tab

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The Recent Transactions Tab will list your filings for the last 30 days. The most recent will be at the top.

Insurer Information	General Orders and Endorsements	File Insurance	Recent Transactions	Policies on File
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List of Your Company's E-File Transactions within the Last 30 Days

Carrier Id	Confirmation#	Policy#	Policy Type	Status	Received Date	Effective Date	Cancel Date	Reinstatement Date	Limit Amount	Submitted By
MTR0190679	1996	EE5893	PLPD	Effective	13-JUN-2012 09:49AM	06-13-2012				BOBUSERGUIDE@SELF.COM
CA 0417900	1995	BOBTST1	PLPD	Effective	13-JUN-2012 09:49AM	05-07-2012	07-13-2012			BOBUSERGUIDE@SELF.COM
MTR0190679	1973	GUSWKCP1	WKCP	Effective	06-JUN-2012 04:06PM	05-09-2012	12-09-2012			BOBUSERGUIDE@SELF.COM

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To download a list of recent transactions as an Excel document, click on the “**Download as CSV**” hyperlink. There will be an option to either “Open” or “Save” the document.

# Policies on File Tab

The Policies on File Tab lists all policies on file by your company and the insurer's status. The policies are sorted by the carrier id number.

List of Your Company's 'Active' Policies On File

Information Is Refreshed Every Hour

Carrier Id	Carrier Status	Policy#	Policy Type	Policy Status	Received Date	Effective Date	Cancel Date	Reinstatement Date	Limit Amount
PSG0006600	Active	TEST1	PLPD	Effective	04-19-2012	04-20-2012			1,500,000
PSG0010110	Active	CA12456	WKCP	Effective	02-02-2012	02-02-2012	02-03-2014		
PSG0010110	Active	CG12561	PLPD	Effective	02-02-2012	02-03-2012	05-19-2012		
PSG0010110	Active	TESTONEBOB	XCSS	Effective	04-11-2012	04-11-2012			
PSG0010882	Active	GR123	PLPD	Effective	03-16-2012	03-16-2012			1,500,000
PSG0010882	Active	RD123PLPD	WKCP	Effective	03-16-2012	05-16-2012			
PSG0010882	Active	XCSSS12	XCSS	Effective	04-19-2012	04-20-2012			
PSG0010882	Active	BF1023E	XCSS	Effective	03-23-2012	03-23-2012	05-25-2012		
PSG0010882	Active	BF1023	PLPD	Effective	03-23-2012	03-23-2012	05-25-2012		1,500,000
PSG0010882	Active	GR1234	XCSS	Effective	03-16-2012	03-16-2012			

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<Previous row(s) 31 - 40 of 46 Next >

To download a list of policies as an Excel document, click on the “**Download as CSV**” hyperlink. There will be an option to either “Open” or “Save” the document.

# Insurance E-Filing Terms

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- 1) **Bundled Insurance:** A new PLPD policy specifying an amount of primary coverage which is less than the liability protection authorized or required by the applicable General Order, in combination with an excess policy, to be added by you or another insurer. The excess policy covers the difference between the specified PLPD limit and the amount required by the applicable General Order.
- 2) **“C” Certificate:** A type of charter-party carrier operating authority issued to carriers conducting ground transportation incidental to hot air balloon, skiing, and river rafting. As provided by General Order 115 series, the PLPD limits for such carriers are less than those required for the other types of charter-party carriers.
- 3) **“CA”:** Prefix designating file numbers of not-for-hire “private carriers of passengers,” defined by Public Utilities Code §4000, et seq.”.
- 4) **Cargo:** Insurance covering loss and damage to household goods being transported by household goods carriers.
- 5) **Carrier:** The transportation company required to be licensed by or registered with this Commission, and requiring one or more types of insurance to be on file with the Commission.
- 6) **Carrier Types:**
  - a. **PSG:** The prefix used for file numbers of charter-party carriers of passengers and passenger stage corporations.
  - b. **MTR:** The prefix used for file numbers of household goods carriers.
  - c. **CA:** The prefix used for private carriers of passengers, defined by Public Utilities Code §4000, et seq.
- 7) **Charter-party carrier**, also referred to as “TCP” carrier. There are 6 kinds of TCP carriers under CPUC jurisdiction: “A” certificates, “B” certificates, “C” certificates, “P” permits, “S” permits, and “Z” permits. A single carrier may have two or more of these types of authorities. Detailed information on these types of carriers and their distinctions are found in the publication, “Basic Information for Passenger Carriers and Applicants,” available on the Commission’s web site:  
<http://www.cpuc.ca.gov/PUC/transportation/>
- 8) **Endorsement:** A standard form, attached to and made part of all PLPD and cargo insurance filings for PSG, MTR, and CA carriers. Endorsements ensure that attached policies comply with all applicable requirements contained in the Public Utilities Code and Commission General Orders.

- 9) **Excess (XCSS):** Insurance coverage linked to a primary PLPD policy whose limit is less than the amount required by Commission General Order, e.g., \$5 million for most charter-party carriers, and covering the amount that is the difference between the required coverage and the coverage provided by the primary PLPD policy. It does not alter what is covered, only the limits.
- 10) **General Order:** A published directive, promulgated by a formal CPUC proceeding, issued by Commission Decision, and binding upon specified utilities or other businesses under the Commission's jurisdiction. All Commission General Orders are available on the Commission's web site: [www.cpuc.ca.gov](http://www.cpuc.ca.gov). General Orders relating to insurance requirements for transportation providers under CPUC jurisdiction are also available through the Electronic Insurance E-filing System, and are: 100 series, 101 series, 102 series, 115 series, 136 series, and 160 series.
- 11) **Household Goods Carrier (or "HHG" or "MTR" carrier):** A carrier providing for-hire transportation of used household goods and personal effects, over public highways, within California, as defined by California Public Utilities Code §5109.
- 12) **IMLS Logon and Password:** The CPUC system of authentication and authorization of the user name and password.
- 13) **Insurer:** The insurance company issuing the PLPD, Cargo, Workers' Compensation, Excess or Umbrella policy.
- 14) **MTR:** The prefix used for File Numbers of household goods carriers.
- 15) **NAIC:** National Association of Insurance Commissioners.
- 16) **Non-admitted Insurers (LASLI List):** California Department of Insurance list of approved surplus line insurers (LASLI). Policies issued by non-admitted insurers must be submitted to the CPUC through an authorized surplus line broker (SLB).
- 17) **PLPD:** Public Liability and Property Damage insurance.
- 18) **PSC:** Passenger Stage Corporation: Another type of PSG carrier (along with charter-party carriers of passengers, or "TCP"). Insurance requirements are the same as they are for most TCP carriers, with the exception of TCP "C" carriers.
- 19) **PSG:** The prefix used for file numbers of charter-party carriers (TCP) and passenger stage corporations (PSC).
- 20) **Refresh:** Policies may take up to 1 hour from the time they are entered to display and to take effect in the Commission's automated database.
- 21) **Standalone insurance:** Add a new PLPD policy which alone provides the liability protection authorized or required by General Order No.101 Series, General Order No.115 Series, or General Order 160 Series.
- 22) **Surplus Line Broker (SLB):** An insurance producer with a specialty license that authorizes the broker to solicit, negotiate and place insurance with eligible or "approved" surplus line insurers, also known as "nonadmitted insurers." A nonadmitted insurer is an

insurance company or syndicate licensed in at least one state or country but not in California. Nonadmitted insurers domiciled in the United States are called "foreign" insurers and those domiciled in another country are "alien" insurers.

- 23) **Umbrella policy (UMBR):** Required only for Youth Camps, in addition to a primary PLPD policy. An umbrella policy is a liability insurance policy that protects the assets and future income of the named insured in addition to the insured's primary policies. It is distinguished from excess insurance in that excess coverage goes into effect only when *all* underlying policies are totally exhausted, while umbrella is able to "drop down" to fill coverage gaps in underlying policies.
  
- 24) **Workers' Compensation Insurance (WKCP):** Insurance required by California law to cover employees injured in the course of their employment. Public Utilities Code Sections 5378.1 and 5135.5 require all PSG and MTR carriers, respectively, which have drivers *or any other employees* to cause evidence of workers' compensation insurance to be filed with the Commission.